UEN-TV Workplace Essential Skills schedule
May through August 2007
Tuesday and Thursday from 6:30 to 7:00 p.m.
and repeats the following
Tuesday and Thursday from 10:30 to 11:00 p.m.

<u>1 u</u>	cody and indicate from 0.50 to 7.00 p.m.		
and repeats the following		Thu. 28th	6:30 p.m. #13 – A Process for Writing
Tuesday and Thursday from 10:30 to 11:00 p.m.		rna. Zour	10:30 p.m. #11 – Working Together
1 40	suay and Thursday from 10.50 to 11.00 p.m.	****	10.50 p.m. #11 – Working Together
		<u>JULY</u>	
MAY		Tue. 3rd	6:30 p.m. #14 – Supplying Information: Directions,
Tue. 15th	6:30 p.m. #25 – Orientation		Forms and Charts
100.1001	ole o plana a zero oli oli oli oli oli oli oli oli oli ol		10:30 p.m. #12 – Communicating with Customers
Thu. 17 th	6.20 n m #1 Dlanning to Work	Thu. 5th	6:30 p.m. #15 – Writing Memos and Letters
111u. 17	6:30 p.m. #1 – Planning to Work	1114. 541	10:30 p.m #13 – A Process for Writing
			10.30 p.m #13 – A Flocess for writing
Tue. 22nd	6:30 p.m. #2 – Matching Skills and Jobs		
	10:30 p.m. #25 – Orientation	Tue. 10th	6:30 p.m. #16 Reading for a Purpose
			10:30 p.m.#14 Supplying Information: Directions,
Thu. 24th	6:30 p.m. #3 – Applying for Jobs		Forms and Charts
111d. 2 (til	10:30 p.m. #1 – Planning to Work		
	10.30 p.m. #1 – Flammig to Work	Thu. 12th	6:30 p.m. #17 Finding What You Need: Forms and Charts
		1 nu. 12 m	10:30 p.m. #17 – Writing Memos and Letters
Tue. 29th	6:30 p.m. #4 – Resumes, Tests and Choices		10.50 p.m. #15 – writing Memos and Letters
	10:30 p.m. #2 – Matching Skills and Jobs		
		Tue. 17th	6:30 p.m. #18 – Following Directions
Thu. 31st	6:30 p.m. #5 – Interviewing		10:30 p.m. #16 Reading for a Purpose
	10:30 p.m. #3 – Applying for Jobs		
	10.50 p.m. #5 Tippijing for voes	Thu. 19th	6:30 p.m. #19 – Reading Reports and Manuals
TUNE			10:30 p.m. #17 Finding What You Need: Forms and
JUNE	600 H6 D 1 0 W 1		Charts
Tue. 5th	6:30 p.m. #6 – Ready for Work		Charts
	1:30 p.m. #4 – Resumes, Tests and Choices		6.00 H20 N 1 G
		Tue. 24th	6:30 p.m. #20 – Number Sense
Thu. 7th	6:30 p.m. #7 – Workplace Safety		10:30 p.m. #18 – Following Directions
	10:30 p.m. #5 – Interviewing		
	Total plant the little trans	Thu. 26th	10:30 p.m. #21 – Solving Problems
Tue. 12th	6:30 p.m. #8 – Learning at Work		10:30 p.m. #19 – Reading Reports and Manuals
Tue. 12th	1		10.50 p.m. #19 Teading Reports and Frantais
	10:30 p.m. #6 – Ready for Work	Tue. 31st	6:30 p.m. #22 – Fractions, Decimals and Percents
		1 ue. 31	
Thu. 14th	6:30 p.m. #9 – The Language of Work		10:30 p.m. #20 – Number Sense
	10:30 p.m. #7 – Workplace Safety		
		<u>AUGUST</u>	
Tue. 19th	6:30 p.m. #10 – Communicating with Coworkers and	Thu. 2nd	6:30 p.m. #23 – Measurements and Formulas
140. 1741	Supervisors		10:30 a.m. #21 – Solving Problems
	*		10.50 min. #21 Botting Fronting
	10:30 p.m. #8 – Learning at Work	Tue. 7th	6:20 n m #24 Trands and Pradictions: Graphs and Data
		rue. /ui	6:30 p.m. #24 – Trends and Predictions: Graphs and Data
Thu. 21st	6:30 p.m. #11 – Working Together		10:30 p.m. #22 – Fractions, Decimals and Percents
	10:30 p.m. #9 – The Language of Work		
		Thu 9th	10:30 p.m. #23 – Measurements and Formulas
		Tue. 14th	10:30 p.m. #24 – Trends and Predictions: Graphs and Data
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Tue. 26th

6:30 p.m. #12 – Communicating with Customers 10:30 p.m. #10 – Communicating with Coworkers and Supervisors